

**THE SUPERINTENDENT'S CABINET**

Purpose

The Superintendent's Cabinet meets to review:

- a. Policy proposals, policy development and implementation;
- b. Program planning, development, implementation, and evaluation;
- c. Research studies;
- d. Capital projects;
- e. Curriculum revisions; and
- f. Other administrative and operational matters.

Composition

The Superintendent's Cabinet shall include but not be limited to:

- a. Superintendent of Schools
- b. Assistant/Deputy Superintendent
- c. Executive Directors, and
- d. Directors

Meetings

The Superintendent's Cabinet shall normally meet in the Central Office according to a schedule adopted by the cabinet at the beginning of each school year.

Agenda

Items for consideration accompanied by supportive information or documentation shall be submitted to the Superintendent's Administrative Assistant two workdays prior to the scheduled meeting.

**SECONDARY COUNCIL**

Purpose

Secondary Council meets to review:

- a. Policy proposals, and implementation;
- b. Program planning, development, implementation, and evaluation;
- c. Research studies;
- d. Curriculum revisions; and
- e. Other administrative and operational matters related to secondary education.

Composition

Secondary Council shall include:

- a. Director of Secondary Education, Chair
- b. High School Principals, Including the Principals for CTE and Eckhart School
- c. Superintendent of Schools, Ex-officio

Meetings

The Secondary Council shall normally meet in a central location according to a schedule adopted by the council at the beginning of each school year. All instructional and/or administrative directors/supervisors are invited and encouraged to attend and participate in monthly meetings.

Agenda

Items for consideration accompanied by supportive information or documentation shall be submitted to the secretary in the Secondary Education Office two workdays prior to the scheduled meeting.

**MIDDLE SCHOOL COUNCIL**

Purpose

Middle School Council meets to review:

- a. Policy proposals, and implementation;
- b. Program planning, development, implementation, and evaluation;
- c. Research studies;
- d. Curriculum revisions; and
- e. Other administrative and operational matters related to middle school education.

Composition

Middle School Council shall include:

- a. Director of Middle Schools, Chair
- b. Middle School Principals, Including the Principal of Eckhart School
- c. Superintendent of Schools, Ex-officio

Meetings

The Middle School Council shall normally meet in a central location according to a schedule adopted by the council at the beginning of each school year. All instructional and/or administrative directors/supervisors are invited and encouraged to attend and participate in monthly meetings.

Agenda

Items for consideration accompanied by supportive information or documentation shall be submitted to the secretary in the Middle School Office two workdays prior to the scheduled meeting.

**ELEMENTARY COUNCIL**

Purpose

Elementary Council meets to review:

- a. Policy proposals, and implementation;
- b. Program planning, development, implementation, and evaluation;
- c. Research studies;
- d. Curriculum revisions; and
- e. Other administrative and operational matters related to elementary education.

Composition

Elementary Council shall include:

- a. Director of Elementary Education, Chair
- b. Elementary Principals
- c. Superintendent of Schools, Ex-officio

Meetings

The Elementary Council shall normally meet in a central location according to a schedule adopted by the council at the beginning of each school year. All instructional and/or administrative directors/supervisors are invited and encouraged to attend and participate in monthly meetings.

Agenda

Items for consideration accompanied by supportive information or documentation shall be submitted to the secretary in the Secondary Education Office two workdays prior to the scheduled meeting.